

## **NANDAN KUMAR RAI**

B4-402, KUMAR PARK INFINIA,  
BHEKRAI NAGAR, FURSUNGI, PUNE  
Mob: 9911291745,8540001397  
E-mail: raisahabfddi@gmail.com  
D.O.B: 24-11-1994

Dear Hiring Manager,

I'm applying for the Learning operations Profile at your company. Based on the description, I'm confident that I am fully qualified for the position and will be a strong addition to your team. I would appreciate a job interview at your earliest convenience.

Please find my curriculum vitae attached. I can be reached at the number above or at my email address.

Sincerely,  
Nandan Kumar Rai

---

### **Career Objectives:-**

- A position in my respective field with a focus on coordination, creativity, hard work as well as smart work.

### **Key Attribute:-**

- Communication skills (verbal,listening,written)
- Self-confident
- Punctual
- Disciplined

### **Work Experience:-**

1. Currently working with Bata India Ltd, as a Trainer (Soft skill, Product & Retail ) from 25 July'18. I am handling Maharashtra & MP/CG Stores with about 500+ Staffs, 100+ Store managers, 7 District managers.
  - 1.1- Boot Camp- New staffs induction program.
  - 1.2- Quarterly impact analysis.
  - 1.3- Offline/Online exams
  - 1.4- Career Progression of Sales Promoters
  - 1.5- Daily On Job Training on stores
  - 1.6- Preparing modules and module tracker
  - 1.7- Weekly Reports and Beat Plan
  - 1.8- NPS- Customer Feedback
  - 1.9- Conducting Train The Trainer Program
  - 1.10- Virtual Training- ELMS and Video Conferencing training sessions

2. Worked for Leiner Shoes Pvt. Ltd as an Product Development( Merchandiser) from March 2017 to July 2018 .I am handling Customer-Dune London(U.K),Munro Footwear(Australia),Artigiano,Humanic(Austria), White Stuff,Lundi bleu(Japan),shoes n more(New York) ,Hobbs(Australia), Carvella(Japan),Witchery and Patricia green.
  - 2.1- Specification report
  - 2.2- Technical report
  - 2.3- critical Analysis
  - 2.4- Sample development
  - 2.5- Face to face customer meeting
  - 2.6- Sourcing

### **Key Qualifications:-**

#### **Academic Qualifications**

<b>Degree/ Certificate</b>	<b>Specialization</b>	<b>School / College/ Board/ University</b>	<b>Year of Passing</b>	<b>Percentage</b>
Graduation	B.Des(FDPM)	Footwear Design and Development Institute, Rohtak, Haryana	2017	65%
Class XII	PCM	Aditya Birla Public School, Rehla(CBSE)	2013	62%
Class X	All subjects	Aditya Birla public school, Rehla(CBSE)	2010	60%

### **Academic Projects Undertaken:**

1. Portfolio of designing
2. Project on top 10 footwear brands
3. Designed a logo for class project
4. Shoe costing.

### **Industrial Visits:**

1. Industrial visit to Matrix Plast (Noida).
2. Industrial visit to Regal Tanners (Jalandhar).
3. Industrial visit to NSIC (Okhla).

### **Achievements**

1. Secured 3rd rank in District singing at Ghaziabad Development Authority, Gzb
2. Participated in various cultural functions at FDDI, Rohtak.

I hereby declare that the information furnished above is true to the best of my knowledge.

(NANDAN KUMAR RAI)